

Sports Connect – UPLOADING CERTIFICATES

1. Log into **Sports Connect**: <https://clubs.bluesombrero.com/Default.aspx?tabid=653342>
2. Go to your **ACCOUNT**
3. Click on the **VOLUNTEERS** tab on left and then click **FIND VOLUNTEER ROLES**

The screenshot shows the 'My Roles & Certificates' page in the Sports Connect interface. The left sidebar has the 'VOLUNTEER' tab selected, indicated by a red arrow. The main content area shows a breadcrumb trail: 'Bellevue United FC: 2020-21 Select > U12 (2009)- Boys > Bellevue United FC B2009 Blue'. Below this, there is a table of certifications for the 'Bellevue United FC Eastside Youth Soccer Association'. The table has columns for 'Certification', 'Expiration Date', 'Status', and 'Compliant'. The 'Compliant' column shows yellow triangles for all listed certifications. A 'Renew & Update' button is located below the table. In the top right corner, the 'FIND VOLUNTEER ROLES' button is highlighted with a red arrow.

Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status	None	None	▲
<input type="checkbox"/> Concussion Certificate	None	None	▲
<input type="checkbox"/> Certificate for Sudden Cardiac Arrest	None	None	▲
<input type="checkbox"/> SafeSport Certificate	None	None	▲
<input type="checkbox"/> Coaching License	None	None	

4. Click on your **POSITION** and hit **Select**

The screenshot shows the 'Looking to get involved? Here are some opportunities.' section on the Sports Connect website. The page title is 'BELLEVUE UNITED FC/NEWPORT FC'. Below the title, there is a heading 'Looking to get involved? Here are some opportunities.' and a sub-heading 'BUFC/Newport FC: 2021-22 Select Tryouts' with the text '2009 Boys (U13) (Carson is registered here)'. There are three role cards: 'Head Coach', 'Assistant Coach', and 'Team Manager'. Each card has a 'Select' button. The 'Select' button for the 'Team Manager' role is highlighted with a red arrow.

5. Click your **PROFILE** or sign up as a **NEW USER** and hit **CONTINUE**

The screenshot shows the 'sports connect' website interface for 'BELLEVUE UNITED FC/NEWPORT FC'. The main heading is 'Looking to get involved? Here are some opportunities.' with a sub-note 'You can sign up yourself or a family member.'

The first section is for 'BUFC/Newport FC: 2021-22 Select Tryouts' (2009 Boys (U13) (Carson is registered here)). It features three role selection cards: 'Head Coach', 'Assistant Coach', and 'Team Manager'. The 'Team Manager' card asks 'Who would you like to sign up for this role?' and offers two options: a profile icon for 'S [redacted]' and a 'Sign up a new user' button. A red arrow points to the profile icon.

The second section shows the 'Team Manager' card updated: 'S [redacted] is Selected' and a 'Selected' button with a checkmark. A red arrow points to this button.

The third section is for 'Bellevue United FC: 2020-21 Select' (U12 (2009)- Boys (Carson is registered here)). It features three role selection cards: 'Team Manager', 'Assistant Coach', and 'Head Coach'. The 'Team Manager' card asks 'Who would you like to sign up for this position?' and offers a profile icon for 'S [redacted]'. A 'Select' button is visible below it.

At the bottom of the page, there are navigation buttons: '< Back', 'Show All Available Opportunities', and 'Continue >'. A chat icon is also present in the bottom right corner.

6. ADD your CERTIFICATES and answer the RMA Questions and Click CONTINUE

Additional Information
We need a little more information for the following roles you've selected.

**BUFC/Newport FC: 2021-22
Select Tryouts
2009 Boys (U13)
Team Manager**

Concussion Certificate KJG Concussion Cert... x Certificate for Sudden Cardiac Arrest
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

SafeSport Certificate * KJG Safe Sport 2020 C... x

Please include your role within your organization *

Board Director/Committee Member Coaching Director Registrar/Administrator
 Team Staff (Coach, Manager, Trainer) Volunteer (Other)

Have you ever been convicted of a Crime Against a Person? *
 No Yes

Have you ever been convicted of any Crime (Includes Misdemeanors)? *
 No Yes

Have you been denied, disqualified or removed from participation in any youth or sports organizations? *
 No Yes

Authorization for National Background Check 4.1.2020 v32572 *

Positive Coaching Alliance (PCA) Pledge v30005 *

WA Youth - Barriers To Abuse v23331 *

7. UPLOAD CERTIFICATES in an IMAGE FILE ONLY (the system does not use .pdf's) and hit SUBMIT

sports connect Registration • Website • Orders • Teams • Reports • Schedules • Email • Text • Store • Common •

Welcome back **Logout** Register Now!

My Roles & Certificates

BUFC/Newport FC: 2021-22
Details Delete

Bellevue United FC Eastside Youth

- Certification
- Risk Status
- Concussion Certificate
- Certificate for Sudden Cardiac Arrest
- SafeSport Certificate
- Coaching License

Team Manager
Bellevue United FC: 2020-21 Select → U12 (2009) - Boys → Bellevue United FC B2009 Blue
Details Visit Team Page

Certifications
Only .jpeg, .png, .jpg, .pdf and .gif files are allowed.
Max File Size Allowed: 10MB

Concussion Certificate
Upload your CDC Heads Up Certificate here upon completion of your training. If you have not taken this course, please begin your training [HERE](#).

Certificate for Sudden Cardiac Arrest

SafeSport Certificate
To begin your SafeSport training, click the link below and select US Soccer, then enter the code: YC3E-6PSG-YYIL-CS2M.
[Begin Training](#)